

2025-2026 TTC Catalog

Tax Preparer

Certificate in Applied Science

15 Credit Hours

This certificate provides students with knowledge of accounting principles related to payroll and tax preparation, including federal and state/local tax procedures, payroll accounting and accounting software.

Major Requirements

ACC 124 Individual Tax Procedures 3
ACC 150 Payroll Accounting 3
ACC 224 Business Taxation 3
ACC 246 Integrated Accounting Software 3
BUS 121 Business Law I 3

Total: 15

Admission Requirements

Admission into this program requires proof of high school graduation (or GED) and qualifying scores on SAT, ACT or the TTC placement test.